



# **CUSTOMER INFORMATION PORTFOLIO**



On behalf of our Team we wish to extend a warm and friendly welcome to:

## **TRUCKS AND TRAILERS LTD**

Trucks & Trailers are the North Island sales, parts and service dealer for all Mercedes-Benz heavy commercial vehicle products which encompasses Freightliner Trucks, Mercedes-Benz Trucks and Mercedes-Benz Vans.

We pride ourselves on being a leader in the industry for providing quality heavy vehicle products with 24-hour customer service and product support.

The following pages are offered as a guide to the services and facilities available to you. However, should you require any further assistance, please contact Reception.

Warm Regards

The Team



## GENERAL INFORMATION

### SERVICE RECEPTION HOURS

Monday – Friday	7.30am – 06.00pm
Saturday	7.30am – 12.00pm
Public Holidays	Closed

### Phone Numbers

Outside Line	Dial 1
Emergency Services	Dial 1 – 111
Taxi	Dial 1 – 04 570 0059 (Hutt City Taxis)

### ADDRESS DETAILS AND CONTACT NUMBERS

27-33 Port Road  
Seaview, Wellington, 5010

PO Box 33402  
Petone, Lower Hutt, 5046

Telephone Main Line	:	04 974 5850
Fax Number	:	04 569 6273
Service After hours	:	021 366 908
Parts After hours	:	021 366 745

### TRUCK SALES

Truck Sales Manager	:	Nick Allan	021 193 3335
Used Trucks	:	Richard Gordon	021 824 203

<b>VAN SALES</b>	:	Ian Anderson	021 755 135 (Auckland based)
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<b>PARTS SALES</b>	:	Willie Graham	04 974 5852
		Senior Part Specialist	

:	Alex Batt	04 974 5757
	Parts Interpreter	

### SERVICE DEPARTMENT

Service Manager	:	Wayne Dodd	04 974 5853
		Workshop Manager	021 366 272

Workshop Forman	:	Shane Blake	04 974 9270
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Service Advisor	:	Tracey Snow	04 974 9069
		Service Administration	

Service Advisor	:	Vikki Bushby	04 974 5851
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#### **CONNECTING TO BROADBAND AND WIRELESS**

Wireless connection is available please ask one of our staff at reception for the Wireless password.

#### **MAIL AND FAX SERVICES**

Faxes can be sent and received at Reception. The fax number is 04 569 6273.

Outgoing mail can be left with the service department and will be picked up at 4.30pm daily.

#### **IN THE EVENT OF AN EMERGENCY**

If you require fire, ambulance or police, please dial 1 for an outside line then 111.

#### **EMERGENCY EVACUATION POINT**

In the event of the fire alarm sounding (a two-tone siren) please evacuate the building as quickly and calmly as possible to the assembly point which is located at the front main gate river side, Port Road. Please close all doors behind you. Do not stop to pick up belongings. Do not re-enter the building until authorised to do so by the Senior Fire Warden.

#### **FIRST AID KIT**

Our First Aid Kit is located on the wall by the wash bay in the workshop. Please ask the service or parts staff for assistance.

#### **SMOKING**

Smoking is not permitted on site except in designated areas.

#### **VISITOR AND DISABLED PARKING**

Please **DO NOT PARK** in the driveway area. There is designated parking for visitors and disabled parking situated out the front of the entrance to reception. Please park responsibly using the designated spaces available to you. It is not possible for you to turn around in our driveway all heavy trucks and light commercial vehicles please follow the driveway around.

#### **TELEPHONE**

Customers have access to a phone which is located in service, please ask your friendly service advisor. Please dial 1 for an outside line. You have access to ring mobiles and National calls – NO access to dialling international calls.

#### **TOILET**

There is a customer toilet located on the second level in the cafe.

#### **REFRESHMENTS**

We would like to make you feel at home while you're here; enjoy our customer lounge complete with a flat screen TV, an assortment of refreshments. You also have access to our mobile charging station should you wish to charge your phone while you wait. On the second level you also have the Port Road Canteen.



## TRANSPORTATION AND SERVICES

### TAXI SERVICE

Hutt & City Taxis	04 570 0059 (Fixed cost \$75 to Wellington Airport)
Wellington Combined	04 384 4444

### SHOPPING

#### Queensgate Shopping Centre

Queens Drive & Bunny Street, Lower Hutt,  
Wellington 5011

Hours:

Monday to Wednesday:	9.00am – 6.00pm
Thursday to Friday Late Nights:	9.00am – 9.00pm
Saturday:	9.00am – 6.00pm
Sunday:	10.00am – 5.30pm

### BANKS

**Bank of New Zealand**, 232 Jackson St, Petone, Lower Hutt 5012

**Westpac**, 284 Jackson St, Petone, Lower Hutt 5012

**ANZ**, 205 Jackson Street, Petone, Lower Hutt 5012

**Kiwibank**, 1/207 Jackson Street, Lower Hutt 5012

### MEDICAL PRACTITIONERS

#### Hutt Hospital

High Street, Lower Hutt 5010

Phone: 04 566 6999

Open 24 hours.

#### Wellington Hospital

Riddiford Street, Newtown, Wellington 6021

Phone: 04 385 5999

Open 24 hours.



## TOURIST ATTRACTIONS – WELLINGTON

### WELLINGTON CABLE CAR

Join locals and visitors alike in a historic trip on the Wellington Cable Car. For over a hundred years passengers have enjoyed the dramatic views of our growing cityscape and the surrounding hills that define Wellington's harbour. It offers a charming escape from the busy city streets to the tree lined walkways of the Botanic Gardens.

There is simply no better way to experience the hidden charm that Wellington has to offer than to take this 5-minute ride from the heart of city center, up through the hillside terraced houses of Kelburn to the lookout perched high above the city. Enjoy easy access to the Botanic Garden, Cable Car Museum, Space Place (at Carter Observatory) and Zealandia (via free shuttle).

Please refer to their website for further details:  
[www.wellingtoncablecar.co.nz](http://www.wellingtoncablecar.co.nz)

For further enquiries please contact: (04) 472 2199



**Location: 280 Lambton Quay, Wellington 6011**

### THE DOWSE ART MUSEUM

The Dowse, founded in 1971, has one of New Zealand's largest and significant public art collection numbering over 2000 items. From exhibitions, workshops, artist talks, conferences, installation, education... they do it all.

Having undergone an extensive six million dollar makeover by Athfield Architects in 2006, The Dowse Art Museum has been re-born as a cultural hub, with an eclectic display that includes fashion, jewellery, multi-media vignettes and finely-crafted ceramics.

Throughout the gallery are a series of visual 'snacks' that change every six to eight weeks and a sprinkling of creative posts for visitors to roll up their sleeves & reach within to find their inner-artist.

Please refer to their website for further details: [www.dowse.co.nz](http://www.dowse.co.nz)

For further enquiries please call: (04) 570 6500



**Location: 45 Laings Road, Lower Hutt 5010**

### MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA

Discover the treasures and stories of New Zealand at Te Papa, our bold and innovative national museum.

A recognised world-leader in interactive and visitor focused museum experiences, Te Papa lets you experience the nation's art, culture and science - all in one breathtaking waterfront location. Better still, general admission is free!

New Zealand's geology and natural environment, and the stories of New Zealand's indigenous people, the Maori, are celebrated in Te Papa's permanent exhibitions. An exciting range of exhibitions display New Zealand's diverse art and visual culture and top-rating international exhibitions tour regularly.

Please refer to their website for further details: [www.tepapa.govt.nz](http://www.tepapa.govt.nz)

For further enquiries please contact: (04) 381 7000



**Location: 55 Cable Street, Wellington 6011**

### WELLINGTON BOTANIC GARDEN

Over 26 hectares of unsurpassed views, unique landscape, exotic forests, native bush, colourful floral displays and gorgeous specialist gardens.

Visit the Duck Pond, Begonia House, award-winning Lady Norwood Rose Garden, Treehouse Visitor Information Centre, Sundial of Human Involvement, Children's Play Area and the historic Bolton Street Memorial Park, where many of the city's pioneers are buried.

Gardens open daily sunrise to sunset. Free entry. Garden tours are available by prior booking or prior request.

Please refer to their website for further details:  
[www.wellingtonnz.com/discover/sights-activities/wellington-botanic-garden/.co.nz](http://www.wellingtonnz.com/discover/sights-activities/wellington-botanic-garden/.co.nz)

For further enquiries please call: (04) 499 1400



**Location: 101 Glenmore Street, Kelburn, Wellington 6012**





## CAFES AND RESTAURANTS

### OLI AND MI KITCHEN & BAR

Modern fusion dining at its best awaits you in the heritage-listed Dentist building on Jackson Street, Petone.

East meets West with an ever changing menu showcasing local and seasonal produce. Flavours fused tastefully together, served by a team of highly-skilled and friendly professionals, combine to offer the complete dining experience. The eclectic menu is complimented by a small, diverse wine list sourced from New Zealand and around the globe. Open for dinner Tuesday-Sunday, Lunch Tuesday- Saturday and available for private functions on request.

Please refer to their website for further details: [www.oliandmi.co.nz](http://www.oliandmi.co.nz)

For further enquiries please contact: (04) 560 4727

### SUGAR SISTERS BOUTIQUE BAKERY

The journey of Sugar Sisters started over the fence when Jo Dodd and Jay Carey became neighbours. Jo arrived from England in 2003 to take on a Healthcare position in Wellington. Both with English roots the two quickly became best friends and Soul Sisters with a strong love of food and healthy eating. Having always used cooking to relax, Jo made the giant step to retrain as a Chef in 2009

The idea for Sugar Sisters was born at the Kitchen table. The two wanted to create a company that would embrace peoples food differences rather than see them as a negative. Both have had personal experience of living with alternative diets within their own families and the frustrations of being able to enjoy celebrations without someone being singled out to feel different. They have supported each other through personal life changes and observed firsthand the healing power of food.

Please refer to their website for further details: [www.sugarsisters.co.nz](http://www.sugarsisters.co.nz)

For further enquiries please contact: (04) 022 081 0924



**Location: 282 Jackson Street, Petone, Lower Hutt**

**Location: Unit 43/16 Jamaica Dr, Grenada North, Lower Hutt**

### JACKSON CAFE AND BISTRO

We welcome you to our restaurant. We greatly appreciate your choice of dining with us and we promise to serve you with excellence.

Here at Jackson Café & Bistro our philosophy is simple- creation of innovative cuisine using the best of local produce. The team spends a great deal of time sourcing the best meat, seafood and vegetables available.

Jackson Café & Bistro has won Beef & Lamb Excellence Award continuously for the past 4 years. The team of chefs behind the scene work hard to offer you fine quality food to make your dining experience valuable.

Please refer to their website for further details:  
[www.jacksoncafebistro.co.nz](http://www.jacksoncafebistro.co.nz)

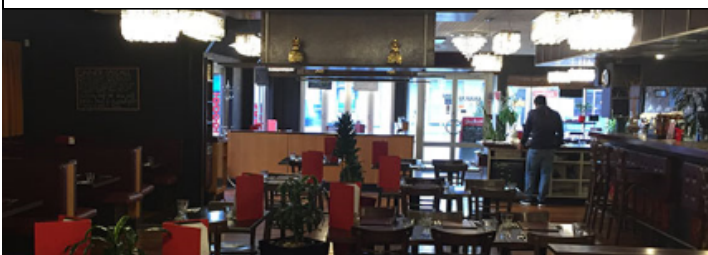
For further enquiries please contact: (04) 589 8585

### SEASHORE CABERET

Exciting Waterfront Cafe in Petone! Pinball Heaven, Amazing Deck, Fantastic Food and Heaps of Fun.

Please refer to their website for further details:  
[www.seashorecabaret.co.nz](http://www.seashorecabaret.co.nz)

For further enquiries please contact: (04) 566 6274



**Location: 306 Jackson Street, Petone, Lower Hutt**

**Location: 160 The Esplanade, Petone, Lower Hutt**

